

**(DRAFT)**

**GOVERNMENT ACCOUNTABILITY  
BOARD**

**MINUTES OF MEETING**

November 16, 2017, at 4:00 p.m. CT  
Sioux Falls, SD

**CALL MEETING TO ORDER:** Lori Wilbur called the meeting to order at 4:05 p.m. Central Time. A quorum was present.

**BOARD MEMBERS PRESENT:** Lori Wilbur, Gene Paul Kean, Patricia Riepel, David Gienapp (arrived at 4:20 p.m.)

**OTHERS PRESENT:** Katie Mallery, assisting the Board.

**The following is a summary (not verbatim) of the matters discussed.**

**APPROVE AGENDA:** Motion by Riepel, seconded by Kean, to approve Agenda. Motion carried unanimously.

**APPROVAL OF MINUTES:** Motion by Kean, seconded by Riepel, to approve the minutes of the October 16, 2017, meeting. Motion carried unanimously.

**NEW BUSINESS:**

**General Information:** Mallery discussed the website content and reported that having a form that could be filled out online was possible but that it would take more time to create because the BIT web designer would have to do the work. General discussion about what the website should contain.

Motion by Wilbur, seconded by Riepel, to create website with a link to a printable Complaint Form at this time and continue to work with BIT on a Complaint Form that can be filled out online. Motion carried unanimously.

**COMPLAINT PROCEDURE:**

General discussion about the draft of the complaint procedure.

Motion by Gienapp, seconded by Kean, to adopt complaint policy. Mallery added that she would reformat the document but that the wording will be the same. Motion carried unanimously.

**DISCUSSION OF PENDING COMPLAINTS:**

Motion by Gienapp, seconded by Kean, to move into executive session pursuant to SDCL 1-25-2(1) and 3-24-4 to discuss pending complaints. Board proceeded to executive session.

Executive Session ended and meeting was again open to the public.

**Complaint 2017-01**

Motion by Riepel, seconded by Gienapp, to dismiss Complaint 2017-01 for lack of jurisdiction as the Board was not in effect at the time the alleged misconduct took place. Motion carried unanimously.

**Complaint 2017-02**

Motion by Riepel, seconded by Kean to delay any action on Complaint 2017-02. Motion carried unanimously.

**DISCUSSION REGARDING FUTURE MEETINGS:**

**NEXT MEETING:** The next meeting will be on December 15, 2017, at 1:00 p.m. CT. The location of the meeting will be determined at a later date. Katie Mallery will find a location and notify the Board where the meeting will take place.

**ADJOURNMENT**

Motion by Kean, seconded by Riepel, to adjourn the meeting. Motion carried unanimously and the Board adjourned.

Approved on \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chair  
On Behalf of the Government Accountability Board